

## **RESIDENCY PROCESS**

All Applicants for residency will be evaluated using the criteria listed below and will receive equal opportunity to obtain a home. Qualified applicant(s) will have priority based upon the date of the application. In the event that a home of the type applied for is not available at the time application is received, the applicant(s) name shall be placed on a waiting list to be maintained by the property. When home becomes available, they shall have 24 hours to complete arrangements for renting the home. Applicants will be accepted or rejected in accordance with the following standards:

**Equal Housing:** This community does not discriminate on the basis of race, color, sex, religion, handicap, familial status, sexual orientation or national origin.

**Identification:** All visitors must present a valid driver's license or other photo identification in order to view the community or homes within the community. Other acceptable forms of identification are: Valid state ID card, valid Military ID card, a valid Passport or a US Immigration and Naturalization Service's issued VISA. A copy of all applicant's photo ID's, Social Security will be made and retained at time of move-in.

**Occupants:** Occupancy will be limited to no more than two (2) persons in a one-bedroom home, four (4) persons in a two-bedroom homes or six (6) persons in a three-bedroom home. All adult occupants will be considered applicants and will need to pass qualification standards in order to be residents. This does not indicate that all applicants will be considered as responsible residents under the Lease Agreement or be asked to sign the Lease as a resident.

**Application for Residency:** An application for Residency must be completed and maintained for each applicant 18 years or older who will be living in the home and/or contributing to the payment of rent.

### **Qualifying Standards:**

**Rental History:** Up to 60 months of rental or mortgage history may be verified on present and previous residence. A positive record of prompt monthly payment, sufficient notice, with no damages is expected. Eviction, skip, or money left owing to a Landlord within five (5) years of application date or falsification of this application may result in an automatic rejection. This may not include recent residency in a foreclosed home.

**Credit History:** An unsatisfactory report can disqualify an applicant from renting a home at this community. An unsatisfactory credit report is one which reflects past or current bad debts, late payments, unpaid bills, liens, judgments', bankruptcies, or a combination of any items listed. Persons declined for no credit history may qualify with a higher deposit.

**Income:** Applicants must have verifiable income source that is at least 2 times the monthly rent of the home being leased. Acceptable income verifications required, may be any of the following, but are not limited to: "Verification of Employment" letter from applicant's employer, 3 recent consecutive paystubs, Social Security benefit letter, Pension letter, the most recent W2. Self-employed applicants may be required to supply the most recent IRS tax return or a certified verification from their company accountant or bank.

**Criminal Background Check:** A criminal background check will be run on all applicants. An applicant may be automatically denied in the event applicant(s) have ever been convicted of a felony, received adjudication for felony offense(s) or been convicted of a misdemeanor involving a crime against a person, another person's property or against society. An automatic denial will also occur should an applicant appear on the list of known terrorists and wanted fugitives as provided by the Office of Foreign Asset Control (OFAC), federal agencies to include the FBI, or other state and local law enforcement agencies. The applicant agrees that the lease shall be terminated in the event that the applicant and/or occupants, after moving onto the property commits an

offense of a sexual nature, resulting in conviction or is labeled as a registered sexual offender or predator and/or appears on the list of known terrorists and wanted fugitives.

Note: This requirement does not constitute a guarantee or representation that residents or occupants residing at this community have not been convicted of a felony or are not subject to deferred adjudication for a felony.

**Notification:** Applicants will be informed of their status of their application by telephone within 5 days of submitting the application and provide a \$50 non-refundable application processing fee for a single applicant OR \$90 non-refundable application processing fee for two or more applicants. If the applicant is rejected, the applicant will be given an adverse action letter with the contact information to request copies of the information used to determine eligibility for occupancy. Management cannot be held responsible for inaccuracies contained in any information obtained, and is not allowed to provide details to the applicant regarding said information. A minimum of a \$100 holding fee is required (based on home, market and location) once approval is received and move in will take place in three (3) days or more. The holding fee will be applied towards the deposit upon move in. Withdrawal from the residency transaction once the holding fee is submitted will result in a forfeiture of the holding fee.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Community Representative Signature

\_\_\_\_\_  
Date



**APPLICANT'S EMPLOYMENT HISTORY (Minimum Three Years, attach supplement if needed)**

1-Current Employer:	Position Held/Occupation: <b>Self Employed:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Started:
City, State:	Supervisor Name and Telephone Number:	Email address:

List your base pay rate excluding commission, bonuses, and overtime:  
How are you paid? (select one below)

Hourly rate: \$ \_\_\_\_\_ # of hours: \_\_\_\_\_    Weekly Salary :\$ \_\_\_\_\_    BiWeekly Salary: \$ \_\_\_\_\_    Monthly Salary: \$ \_\_\_\_\_

Do you receive bonuses? \_\_\_\_\_ How often? \_\_\_\_\_ How much in bonuses over the last 12 months \$ \_\_\_\_\_

Do you receive commission? \_\_\_\_\_ How often? \_\_\_\_\_ How much in commission over the last 12 months \$ \_\_\_\_\_

Do you consistently receive overtime? \_\_\_\_\_ How often? \_\_\_\_\_ How much in overtime over the last 12 months \$ \_\_\_\_\_

2-Second or Previous Employer:	Position Held/Occupation: <b>Self Employed:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Started:	Date Left:
City, State:	Supervisor Name and Telephone Number:	Income:	

3-Previous Employer:	Position Held/Occupation: <b>Self Employed:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Started:	Date Left:
City, State:	Supervisor Name and Telephone Number:	Income:	

Please provide an explanation for any job gaps greater than 30 days.

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**CO-APPLICANT'S EMPLOYMENT HISTORY (Minimum Three Years)**

1-Current Employer:	Position Held/Occupation: <b>Self Employed:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Started:
City, State:	Supervisor Name and Telephone Number:	Email address:

List your base pay rate excluding commission, bonuses, and overtime:  
How are you paid? (select one below)

Hourly rate: \$ \_\_\_\_\_ # of hours: \_\_\_\_\_    Weekly Salary :\$ \_\_\_\_\_    BiWeekly Salary: \$ \_\_\_\_\_    Monthly Salary: \$ \_\_\_\_\_

Do you receive bonuses? \_\_\_\_\_ How often? \_\_\_\_\_ How much in bonuses over the last 12 months \$ \_\_\_\_\_

Do you receive commission? \_\_\_\_\_ How often? \_\_\_\_\_ How much in commission over the last 12 months \$ \_\_\_\_\_

Do you consistently receive overtime? \_\_\_\_\_ How often? \_\_\_\_\_ How much in overtime over the last 12 months \$ \_\_\_\_\_

2- Second or Previous Employer:	Position Held/Occupation: <b>Self Employed:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Started:	Date Left:
City, State:	Supervisor Name and Telephone Number:	Income:	

3-Previous Employer:	Position Held/Occupation: <b>Self Employed:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Started:	Date Left:
City, State:	Supervisor Name and Telephone Number:	Income:	

Please provide an explanation for any job gaps greater than 30 days.

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**APPLICANT'S OTHER INCOME**

**CO-APPLICANT'S OTHER INCOME**

Income from SSI, retirement, disability, alimony, child support or separate maintenance agreement need not be disclosed if you do not wish to have it considered as a basis for undertaking or repaying this debt.

Child Support Monthly Amount	Ages of Children	Child Support Monthly Amount	Ages of Children
Alimony or Separate Maintenance	Duration	Alimony or Separate Maintenance	Duration
Other Source:	How Long: Monthly Amt:	Other Source:	How Long: Monthly Amt:

<b>(A) APPLICANT - Asset and Credit Information</b>			<b>(B) CO-APPLICANT - Asset and Credit Information</b>		
Bank Name: _____	Account type: _____		Bank Name: _____	Account type: _____	
City, St: _____	Balance: \$ _____		City, St: _____	Balance: \$ _____	
Retirement/401K with: _____			Retirement/401K with: _____		
City, St: _____	Balance: \$ _____		City, St: _____	Balance: \$ _____	
Auto #1 (Yr/Make): _____	Lender: _____		Auto #1 (Yr/Make): _____	Lender: _____	
Value: \$ _____	Payment: \$ _____	Balance: \$ _____	Value: \$ _____	Payment: \$ _____	Balance: \$ _____
Auto #2 (Yr/Make): _____	Lender: _____		Auto #2 (Yr/Make): _____	Lender: _____	
Value: \$ _____	Payment: \$ _____	Balance: \$ _____	Value: \$ _____	Payment: \$ _____	Balance: \$ _____
Other Asset: _____	Lender: _____		Other Asset: _____	Lender: _____	
Value: \$ _____	Payment: \$ _____	Balance: \$ _____	Value: \$ _____	Payment: \$ _____	Balance: \$ _____
Other Real Estate Owned: _____	Lender: _____		Other Real Estate Owned: _____	Lender: _____	
Value: \$ _____	Payment: \$ _____	Balance: \$ _____	Value: \$ _____	Payment: \$ _____	Balance: \$ _____
Other Real Estate Owned: _____	Lender: _____		Other Real Estate Owned: _____	Lender: _____	
Value: \$ _____	Payment: \$ _____	Balance: \$ _____	Value: \$ _____	Payment: \$ _____	Balance: \$ _____
Are you a co-maker or guarantor on a note? If Yes, for whom?			Are you a co-maker or guarantor on a note? If Yes, for whom?		
Creditor: _____	Monthly Payment: \$ _____		Creditor: _____	Monthly Payment: \$ _____	
<b>(A) APPLICANT - Debts / Obligations</b>			<b>(B) CO-APPLICANT - Debts / Obligations</b>		
Alimony/Maintenance: \$ _____	Expiration Date: _____		Alimony/Maintenance: \$ _____	Expiration Date: _____	
Garnishment: \$ _____			Garnishment: \$ _____		
Child Support: \$ _____			Child Support: \$ _____		
List Ages of Children: _____			List Ages of Children: _____		
<b>Other Extraordinary Recurring Expenses</b>					
<b>List other items that have a significant impact to your budget</b>					<b>Estimated Monthly Amount</b>
If you drive more than 20 miles each way to work every day, what is your monthly fuel and maintenance expense other than your car payment?					\$ _____
Child Care Expense:					\$ _____
Other:					\$ _____
Other:					\$ _____
<b>List any Government Assistance Payments to you that help offset household expenses, such as WIC, TANF, or SNAP. You are not required to disclose these amounts if you do not wish to have them considered as a basis in analyzing your ability to undertake or repay this debt.</b>					
					\$ _____
<b>QUESTIONS</b>					
			Applicant	Co-Applicant	
1. Are you a U.S. Citizen?			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2. Are you a permanent resident alien?			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3. Have you declared bankruptcy within the last 5 years? If yes, when did you file?			<input type="checkbox"/> Yes <input type="checkbox"/> No Date: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No Date: _____	

**Demographic Information** - this section asks about your ethnicity, sex, and race

The purpose of collecting this information is to help ensure that all applicants are treated fairly and that the housing needs of communities and neighborhoods are being fulfilled. For residential mortgage lending, Federal law requires that we ask applicants for their demographic information (ethnicity, race, and sex) in order to monitor our compliance with equal credit opportunity, fair housing, and home mortgage disclosure laws. You are not required to provide this information, but are encouraged to do so. The law provides that we may not discriminate on the basis of this information, or on whether you choose to provide it. However, if you choose not to provide the information and you have made this application in person, Federal regulations require us to note your ethnicity, race, and sex on the basis of visual observation or surname. The law also provides that we may not discriminate on the basis of age or marital status information you provide in this application.

**Instructions:** You may select one or more designations for "Ethnicity" and one or more designations for "Race." If you do not wish to provide some or all of this information, select the applicable check box.

<b>(A) APPLICANT</b>	<b>(B) CO-APPLICANT</b>
<p><b>Ethnicity:</b> <i>Check one or more</i></p> <p><input type="checkbox"/> Hispanic or Latino</p> <p><input type="checkbox"/> Mexican   <input type="checkbox"/> Puerto Rican   <input type="checkbox"/> Cuban</p> <p><input type="checkbox"/> Other Hispanic or Latino - <i>Enter origin:</i> _____</p> <p style="text-align: center;"><i>Examples: Argentinian, Colombian, Dominican, Nicaraguan, Salvadoran, Spaniard, etc.</i></p> <p><input type="checkbox"/> Not Hispanic or Latino</p> <p><input type="checkbox"/> I do not wish to provide this information</p> <p><b>Race:</b> <i>Check one or more</i></p> <p><input type="checkbox"/> American Indian or Alaskan Native - Enter name of enrolled or principal tribe: _____</p> <p><input type="checkbox"/> Asian</p> <p><input type="checkbox"/> Asian Indian   <input type="checkbox"/> Chinese   <input type="checkbox"/> Filipino</p> <p><input type="checkbox"/> Japanese   <input type="checkbox"/> Korean   <input type="checkbox"/> Vietnamese</p> <p><input type="checkbox"/> Other Asian - Enter race: _____</p> <p style="text-align: center;"><i>Examples: Hmong, Laotian, Thai, Pakistani, Cambodian, etc.</i></p> <p><input type="checkbox"/> Black or African American</p> <p><input type="checkbox"/> Native Hawaiian or Other Pacific Islander</p> <p><input type="checkbox"/> Native Hawaiian   <input type="checkbox"/> Samoan</p> <p><input type="checkbox"/> Guamanian or Chamorro</p> <p><input type="checkbox"/> Other Pacific Islander - Enter race: _____</p> <p style="text-align: center;"><i>Examples: Fijan, Tongan, etc.</i></p> <p><input type="checkbox"/> White</p> <p><input type="checkbox"/> I do not wish to provide this information</p> <p><b>Sex:</b> <input type="checkbox"/> Female</p> <p><input type="checkbox"/> Male</p> <p><input type="checkbox"/> I do not wish to provide this information</p>	<p><b>Ethnicity:</b> <i>Check one or more</i></p> <p><input type="checkbox"/> Hispanic or Latino</p> <p><input type="checkbox"/> Mexican   <input type="checkbox"/> Puerto Rican   <input type="checkbox"/> Cuban</p> <p><input type="checkbox"/> Other Hispanic or Latino - <i>Enter origin:</i> _____</p> <p style="text-align: center;"><i>Examples: Argentinian, Colombian, Dominican, Nicaraguan, Salvadoran, Spaniard, etc.</i></p> <p><input type="checkbox"/> Not Hispanic or Latino</p> <p><input type="checkbox"/> I do not wish to provide this information</p> <p><b>Race:</b> <i>Check one or more</i></p> <p><input type="checkbox"/> American Indian or Alaskan Native - Enter name of enrolled or principal tribe: _____</p> <p><input type="checkbox"/> Asian</p> <p><input type="checkbox"/> Asian Indian   <input type="checkbox"/> Chinese   <input type="checkbox"/> Filipino</p> <p><input type="checkbox"/> Japanese   <input type="checkbox"/> Korean   <input type="checkbox"/> Vietnamese</p> <p><input type="checkbox"/> Other Asian - Enter race: _____</p> <p style="text-align: center;"><i>Examples: Hmong, Laotian, Thai, Pakistani, Cambodian, etc.</i></p> <p><input type="checkbox"/> Black or African American</p> <p><input type="checkbox"/> Native Hawaiian or Other Pacific Islander</p> <p><input type="checkbox"/> Native Hawaiian   <input type="checkbox"/> Samoan</p> <p><input type="checkbox"/> Guamanian or Chamorro</p> <p><input type="checkbox"/> Other Pacific Islander - Enter race: _____</p> <p style="text-align: center;"><i>Examples: Fijan, Tongan, etc.</i></p> <p><input type="checkbox"/> White</p> <p><input type="checkbox"/> I do not wish to provide this information</p> <p><b>Sex:</b> <input type="checkbox"/> Female</p> <p><input type="checkbox"/> Male</p> <p><input type="checkbox"/> I do not wish to provide this information</p>

**Additional Disclosures**

**California:** An applicant, if married, may apply for a separate account. It is illegal to discriminate in the provision of availability of financial assistance for the purpose of the purchase, construction, rehabilitation of any one to four unit family residences occupied by the owner and for the purpose of the house improvement of any one to four unit family residence by considering:

1. Trends, characteristics or conditions in the neighborhood or geographic area surrounding a housing accommodation, unless the financial institution can demonstrate in the particular case that such consideration is required to avoid an unsafe and unsound business practice; or
2. Race, color, religion, sex, marital status, national origin or ancestry.

It is illegal to consider the racial, ethnic, religious or national origin composition of a neighborhood or geographic area surrounding a housing accommodation or whether or not such composition is undergoing change, or is expected to undergo change, in appraising a housing accommodation or in determining whether or not, or under what terms and conditions, to provide financial assistance. If you have questions about your rights, or if you wish to file a complaint, contact the Lender or the California Department of Corporations at: 320 West 4th St, Ste 750, Los Angeles, CA 90013, or 1390 Market St, Ste 810 San Francisco, CA 94102

**New York and Vermont:** In connection with your application for credit, a consumer report may be requested in connection with such application. Upon request, you will be informed whether a consumer report was requested, and if such report was requested, informed of the name and address of the consumer reporting agency that furnished the report. If your application is granted, subsequent consumer reports may be requested or utilized in connection with any updates, renewal or extension of the credit for which application was made or for any other legitimate purpose associated with the account.

**Ohio:** The Ohio laws against discrimination requires that all creditors make credit equally available to all creditworthy customers and that credit reporting maintain separate credit histories on each individual upon request. The Ohio Civil Rights Commission administers compliance with this law.

**Wisconsin:** No provision of a marital property agreement, a unilateral statement under Wisc. Stat. 766.59 or a court decree under Wisc. Stat. 766.70 adversely affects the interest of the creditor unless the creditor, prior to the time the credit is granted, is furnished a copy of the agreement, statement, or decree of has actual knowledge of the adverse provision when the obligation to the creditor is incurred.

**NON-APPLICANT SPOUSE WAIVER OF NOTICE:** I agree to waive notice of any extension of credit in connection with this application:

Non-applicant Spouse: \_\_\_\_\_ Date \_\_\_\_\_

Additional disclosures may be required for the following states: Texas, New York, Ohio, Oregon.

These documents are separate from this application and must be submitted with the application for the lender to process your request.

Each of the undersigned specifically represents to Lender and to Lender's actual or potential agents, brokers, processors, attorneys, insurers, servicers, successors and assigns and agrees and acknowledges that: (1) the information provided in this application is true and correct as of the date set forth opposite my signature and that any intentional or negligent misrepresentation of the information contained in the application may result in civil liability, including monetary damages, to any person who may suffer any loss due to reliance upon any misrepresentation that I have made on this application, and/or in criminal penalties including, but not limited to, fine or imprisonment or both under the provision of Title 18, United States Code, Sec. 1001, et seq.; (2) the loan requested pursuant to the application (the "Loan") will be secured by a mortgage, deed of trust or other instrument on the property described herein; (3) the property will not be used for any illegal or prohibited purpose or use; (4) all statements made in the application are made for the purpose of obtaining a residential mortgage loan; (5) the property will be occupied as indicated herein; (6) any owner or servicer of the Loan may verify or re-verify any information contained in the application from any source named in the application, and Lender, its successors or assigns may retain the original and/or electronic record of the application, even if the Loan is not approved; (7) the Lenders and its agents, brokers, insurers, servicers, successors, and assigns may continuously rely on the information contained in the application, and I am obligated to amend and/or supplement the information provided in the application if any of the material facts that I have represented herein should change prior to the closing of the Loan; (8) in the event my payments on the Loan become delinquent, the owner or servicer of the Loan may, in addition to any other rights and remedies that it may have relating to such delinquency, report my name and account information to one or more consumer credit reporting agencies; (9) ownership of the Loan and / or administration of the Loan account may be transferred with such notice as may be required by law; (10) neither Lender nor its agents, brokers, insurers, servicers, successors, or assigns has made any representation or warranty, expressed or implied, to me regarding the property or the condition or value of the property; and (11) my transmission of the application as an "electronic record" containing my "electronic signature" as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or my facsimile transmission of the application containing a facsimile of my signature, shall be as effective, enforceable and valid as if a paper version of the application were delivered containing my original signature. I give permission to Lender to investigate my credit and employment history and authorize my employer, landlord, depository institution, and credit company to release information about me. I acknowledge that my dealer is neither a broker nor a credit grantor. This application may be considered withdrawn if I do not inquire about its status within 30 days of the date of this notice.

**Have you frozen your credit report? If so, please be sure to contact all affected credit reporting agencies to lift the freeze BEFORE submitting your application to 21st Mortgage.**

www.equifax.com, www.transunion.com, www.experian.com

_____	_____	_____	_____
<b>Applicant Signature</b>	<b>Date</b>	<b>Co-Applicant Signature</b>	<b>Date</b>

( ADMIN USE ONLY )

### Purchase Information

Buyers \_\_\_\_\_  
 \_\_\_\_\_

Delivery / Physical Address: \_\_\_\_\_

Community Name \_\_\_\_\_ DLR# 749 / \_\_\_\_\_

Home Information					Rental Conversion?	
Year	Make	Model	Length x Width	New or Used	RC	RCR

Home Sales Price \$ \_\_\_\_\_  
 Sales Tax or MHIT \$ \_\_\_\_\_  
**Total Home Sale Price \$ \_\_\_\_\_**

Trade allowance \$ \_\_\_\_\_  
 Less Amount Owed \$ \_\_\_\_\_

**Money Transferred From Ledger** Security Dep. \$ \_\_\_\_\_  
 Additional \$ \_\_\_\_\_

Cash Down Payment \$ \_\_\_\_\_

**Proposed Total Down Payment \$ \_\_\_\_\_**

**Sub Total \$ \_\_\_\_\_**

21ST Mortgage Insurance YES NO \$ \_\_\_\_\_

Outside Insurance to be financed \$ \_\_\_\_\_

Title Fee \$ \_\_\_\_\_

Flood Fee \$ \_\_\_\_\_

Doc Prep Fee \$ \_\_\_\_\_

**Unpaid Balance of Package Price \$ \_\_\_\_\_**

**Options included in the Home Sales Price**

<b>All USED Homes Sales Sold AS IS</b>		
_____	_____	_____
_____	_____	_____
_____	_____	_____



*ACKNOWLEDGEMENT: Buyer acknowledges and agrees that this Sales Worksheet presents a proposed sales package based on information reasonably available at this time. The terms of the proposal may change at any time based on Seller's or Buyer's preferences and additional information that becomes available concerning the potential sale. Information provided is based on estimates of costs related to the sales package, including but not limited to home unit, options, add-ons, construction costs, etc. The terms of the agreed upon sales package, including additional information concerning the sale that may not be listed in this worksheet, will be documented in the final sales agreement and/or other sales-related documentation entered into by Seller and Buyer at the closing of the sale, and will be subject to the terms and conditions contained therein. The final sales agreement may contain additional information concerning rights, obligations, and disclosures applicable to the transaction. New manufactured homes meet Federal Manufactured Home Standards. Actual home purchased may not meet local codes and standards. Buyer should check with local authorities to verify local requirements.*

\_\_\_\_\_  
 Seller: Date

\_\_\_\_\_  
 Buyer Date

\_\_\_\_\_  
 Buyer Date



## ADDITIONAL INFORMATION

Deposit Amount: \_\_\_\_\_

Lease Term (months): \_\_\_\_\_

**FOR OFFICE USE ONLY**

Referred By: \_\_\_\_\_  
 Application for:  Site Lease Only (Residency Only App)  Home Purchase (Background Only App)  
 Home & Site Lease (Home Rental App)  Occupant (Background Only App)

**ADDITIONAL OCCUPANTS – Occupants 18 and over must sign**

ADDITIONAL OCCUPANTS

NAME \_\_\_\_\_ SSN \_\_\_\_\_ DOB \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_  
 SIGNATURE \_\_\_\_\_ **By signing, I acknowledge that a background check will be run.**  
 NAME \_\_\_\_\_ SSN \_\_\_\_\_ DOB \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_  
 SIGNATURE \_\_\_\_\_ **By signing, I acknowledge that a background check will be run.**  
 NAME \_\_\_\_\_ SSN \_\_\_\_\_ DOB \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_  
 SIGNATURE \_\_\_\_\_ **By signing, I acknowledge that a background check will be run.**  
 NAME \_\_\_\_\_ SSN \_\_\_\_\_ DOB \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_  
 SIGNATURE \_\_\_\_\_ **By signing, I acknowledge that a background check will be run.**

PETS

Do you have any pets?  YES  NO Breed: \_\_\_\_\_ Weight \_\_\_\_\_ lbs. Breed: \_\_\_\_\_ Weight \_\_\_\_\_ lbs.

VEHICLE

Year & Make \_\_\_\_\_ Color \_\_\_\_\_ License No. & State \_\_\_\_\_  
 Year & Make \_\_\_\_\_ Color \_\_\_\_\_ License No. & State \_\_\_\_\_

REFERENCES

NAME \_\_\_\_\_ PHONE # ( ) \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_  
 NAME \_\_\_\_\_ PHONE # ( ) \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

EMERGENCY CONTACT

NAME \_\_\_\_\_ PHONE # ( ) \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_  
 NAME \_\_\_\_\_ PHONE # ( ) \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

FORMER RENT/MRTG and EMPLOYMENT

Additional former residency information (if current address is less than 3 years) needed:

Own  Rent  Relative  Other  Address \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Monthly Mortgage/Rent \_\_\_\_\_  
 Own  Rent  Relative  Other  Address \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Monthly Mortgage/Rent \_\_\_\_\_

Additional former employment information (if current employment is less than 3 years) needed:

Full Time Y  N  Employer \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Monthly Gross Salary \_\_\_\_\_  
 Full Time Y  N  Employer \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Monthly Gross Salary \_\_\_\_\_

For LEASE PURPOSES ONLY, Answer "Yes" or "No" to the following questions. Have you, your co-applicant or ANY OCCUPANT listed above EVER:

Been evicted or asked to move out? \_\_\_\_\_ Been sued for nonpayment of rent? \_\_\_\_\_ Broken a rental agreement or lease? \_\_\_\_\_

**RESIDENT SCREENING APPLICANT DISCLOSURE AND ACKNOWLEDGEMENT**

Pursuant to the State and Federal Fair Credit Reporting Acts, this is to inform you that an investigation involving the statements made on your rental application at the above mentioned community, as well as inquiries regarding public records, your character, general reputation, personal characteristics and mode of living may be initiated. You have the right to dispute the information reported. Upon written request, you are entitled to a complete and accurate disclosure of the investigation's nature and scope as well as a written summary of your rights and remedies under the Fair Credit Reporting Act. Inquiries should be directed to Origen Services, 27777 Franklin Road, Suite 1710, Southfield, MI 48034. I/We certify that, to the best of my/our knowledge, all statements are true and complete. False, fraudulent use of misleading information may be grounds for denial of tenancy or subsequent eviction. I/We authorize the above mentioned community to obtain all reports and verifications necessary to verify all information put forth in the above application.

Applicant \_\_\_\_\_ Date \_\_\_\_\_

Applicant \_\_\_\_\_ Date \_\_\_\_\_

**APPLICATION PROCESSING CHARGE** – Applicant has submitted the sum of \$\_\_\_\_\_ which is a non-refundable fee for processing of the above application. Such sum is not a rental payment or security deposit. It is understood and agreed to between the parties that in the event this application for said home is accepted or rejected by Management, that the said sum will be retained by Management to cover the costs of application processing as furnished by applicant.

